**PURPOSE:**

California Code of Regulations, Title 17, Public Health, Sections 2500, 2000 requires health care providers to report designated diseases and conditions of public health importance to the local health department. Likewise, Microbiology laboratory shall report evidence suggestive of diseases and conditions of public health importance to the local health officer as mandated under Section 2505 of the California Public Health Code.

**PROCEDURES:**

The most up-to-date list of reportable diseases can be found on the LACDPH Acute Communicable Disease Control (ACDC) website at: <http://publichealth.lacounty.gov/acd/Cdrs.htm>

**Reporting Responsibility:**

1. **Healthcare Provider Reporting:** CHLA workforce notifies the Infection Prevention & Control (IPC) team when a case or suspected case is identified in order to expedite and centralize this reporting process at CHLA. This responsibility includes both inpatient and Emergency Department clinicians.
2. **Infection Prevention Reporting:** The IPC team reviews labs and medical records to identify reportable conditions. IPC will generate the appropriate reporting forms and forward them to the local health department in a timely manner as specified in the Reportable Diseases and Conditions Title 17 California Code of Regulations (CCR) 2500 (<http://www.publichealth.lacounty.gov/acd/docs/ReportableDiseaseListMarch2020.pdf>)
   1. The IPC team is responsible with communicating with LACDPH to provide status updates and information as needed.
3. **Laboratory Reporting:** Microbiology laboratory shall report evidence suggestive of diseases and conditions of public health important to the local health officer as described in the Notification Required of Laboratories CCR 2505 list.
   1. Critical values and microbiology results are reported to the ordering physician via phone call. Critical results are not released or posted until a physician is able to take the value. See Policy LAB - 037.0 Critical Results Management for more details.
   2. Microbiology and virology results that meet requirements for LACDPH communicable disease reporting are also reported to the IPC team via emails, messages, and/or printouts.

**Types of Reportable Diseases:**

1. Diseases that require reporting immediately by telephone need to be reported to the local health department after suspect or confirmed identification.
   1. During business hours (Monday-Friday 8:00 AM – 5:00 PM), CHLA workforce may contact the IPC team at x15510 or [InfectionPreventionAndControl@chla.usc.edu](mailto:InfectionPreventionAndControl@chla.usc.edu). During these hours, the IPC team is responsible for reporting a suspected communicable disease that requires immediate reporting.
      1. During business hours, reports are to be called in to the local city or county health department:
         1. LACDPH Acute Communicable Disease Control Program: 213-240-7941
         2. Long Beach Health Department: 562-570-4302
         3. Pasadena Public Health Department: 626-744-6089.
   2. During nights, weekends, and holidays, staff (including inpatient and ED) may contact the Infectious Disease physician on call to report a suspected communicable disease that requires immediate reporting.
      1. The after-hours reporting hotline for LACDPH can be reached at 213-974-1234.
   3. Suspect, preliminary, and confirmed cases should all be reported.
   4. Immediate reporting of suspect meningococcal disease should be made to LACDPH when the following criteria are met:
      1. Gram negative diplococci from a sterile site (blood, CSF, synovial, pleural, and/or pericardial fluid)
      2. No Gram stain performed but there is a high index of clinical suspicious, which includes those with clinical purpura or petechial rash or *N. meningitidis* antigen in CSF or tissue
   5. If a patient with an urgently reportable disease is identified to have been brought in via EMS, either IPC or the Infectious Disease physician on call will notify the EMS agency and/or transferring hospital for notification.
2. Diseases that require reporting within 1 working day or 7 calendar days from time of identification
   1. These diseases are reported by the IPC team via LACDPH preferred method of reporting in the required time frame.
3. Outbreaks
   1. Suspected or confirmed outbreaks of any communicable disease must be reported both to LACDPH and California Department of Public Health. See IC 110 for more information.
4. Unusual disease
   1. Any unusual infectious or parasitic disease or infestation not listed in Section 2500 shall be promptly reported to LACDPH by the IPC team.

**REFERENCES:**

1. California Code of Regulations, Title 17, Public Health, Section 2500, Section 2500, 2504, 2505, 2508.
2. Los Angeles County List of Reportable Diseases, California Code of Regulations, Title 17, Public Health, Section 2500, Section 2500.
   1. <http://www.publichealth.lacounty.gov/acd/docs/ReportableDiseaseListMarch2020.pdf>
3. Los Angeles County Public Health Acute Communicable Disease Control: An Explanation of Communicable Disease Reporting.
   1. [Department of Public Health - Acute Communicable Disease Control (lacounty.gov)](http://www.publichealth.lacounty.gov/acd/procs/ReportPage.htm)
4. APIC text of Infection Control and Epidemiology. Chapter 117: Public Health, 2014.

**POLICY OWNER:**

*Executive Director, Accreditation & Licensing, Infection Prevention, and Emergency Management*